

NAPERVILLE CLINICAL ASSOCIATES
1288 Rickert Drive - Suite 300 - Naperville, IL 60540 - (630)983-8920

FAILED APPOINTMENT/LATE CANCELLATION POLICY

Appointments must be cancelled by noon on the previous business day or you will be charged for a late cancellation. This means that Monday appointments need to be cancelled by Friday at noon. Arrivals of more than 15 minutes late will need to be rescheduled, and you will be charged at full fee. Any charges applied must be paid prior to your next visit. These charges are not billable to your insurance company.

I have read and understand the above stated Appointment Policy.

Signature of Patient/Guardian

Date